



**WORKFORCE DEVELOPMENT BOARD**

*Supporting the Development and Retention of a World Class Workforce*

Jeffrey S. Swartz, Executive Director

Carl A. Donato Jr., Chair

**Operations Committee Meeting Minutes**  
**FRIDAY, November 8, 2024, 9:00 AM (Zoom Conferencing)**  
**1111 MARLKRESS ROAD, SUITE 101, CHERRY HILL, NJ 08003**

**ATTENDANCE**

COMMITTEE INFORMATION AND ATTENDANCE										
NAME	12-Jan-24	9-Feb-24	8-Mar-24	12-Apr-24	10-May-24	14-Jun-24	12-Jul-24	6-Sep-24	11-Oct-24	8-Nov-24
DeBaere, Gregg T., CHAIR	X	X	X	X	X	X	X	X	X	X
Argenbright, Sarah						X				
Buscher, Steven										
Cirii, Frank	X	X		X	X			X	X	X
Connors, Kristi	X	X	X	X	X	X	X	X		X
Deitz, Jeff		X	X					X		X
Guzman, Elizabeth										
Maguire, Laurie	X	X								
McFarland, Salama	X	X	X	X		X	X		X	
Jones, Michaela								X		
McIntyre, Stephanie					X					
Mendez, Kelly										
Peterson, Jyi	X	X	X		X	X	X	X	X	X
Regensburger, Robert	X	X	X	X		X	X	Y	X	X
Romolini, Eric	X			X	X	X	X	X	X	X
Sinclair, Nidia	X		X	X		X	X	X	X	X
Weil, Bob		X	X	X	X	X	X	X	X	X
Wemple, Anita					X	X				
Michelle Rohan										X
Gutbezah, Maayan	X	X	X	X		X	X			
Henderson, Bridget	X	X	X	X	X	X				
Hardison, Richelle									X	X
Swartz, Jeffrey S.	X	X	X	X	X	X	X	X	X	X
Vaughn, Debra	X	X	X	X	X	X		X	X	X
Williams, Leslie J	X		X	X	X	X	X	X	X	X

**Welcome**

Gregg DeBaere welcomed attendees and called the meeting to order at 9:04 a.m.

Gregg asked for a motion to approve the October 11, 2024 meeting minutes. Bob Weil made a motion to approve the minutes and seconded by Robert Regensburger. With a majority vote to the affirmative, the motion carried and the minutes for October 11, 2024, were approved.

**WDB Planning & SETC Status** – Leslie Williams, Chief Financial Officer

**WDB Certification**

- The WDB has received notice of its renewed certification from the State.

**MOU/IFA**

- The State approved the MOU/IFA on October 29, 2024.



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**One-Stop Career Center Update** – Frank Cirii, CC One-Stop .

- Facilities-wise, there are no issues to report; Security is fine.
- The Center for Family Services announced the TIP (Tanf Initiative for Parents) Program will be ending on December 31, 2024. This program provides parenting skills, education, and welfare to work support to expectant woman and new moms.
  - Frank is looking to free up space in the testing room by moving administration out and taking over the space soon to be vacated by TIP.
- Staff Movement
  - The One Stop is being affected by medical leaves.
  - The front desk clerk position is opening. The One Stop will be interviewing for a bilingual replacement.
- The Literacy NGO/Camden County's HELPP application (Hub for Education Literacy and Personal Progress) was sent, the WDB is currently awaiting approval.
- Fund My Future NGO.
  - The One-Stop applied for the State's Fund My Future NGO (FMF). The New Jersey Department of Labor and Workforce Development (NJDOLE) is managing the execution of a pilot program to fund the training of unemployed and employed low-income individuals without other degrees or credentials. It is predicted that recipients will receive up to \$9600 per person for: training, and wrap-around services, such as childcare and transportation. The One Stop is awaiting approval on the grant.
- Further discussion was held by the Committee regarding Grants.
- GED testing: Averaging 40 tests per month.
- The One-Stop's public outreach campaign continues. Eric has met with their marketing vendor, Spark Creative, and is waiting on numbers to share.
- There were 5 resolutions at the November Commissioners meeting. Among the resolutions, there will likely be 2 positions posted at the One-Stop, one for a clerk or paraprofessional for MIS and another paraprofessional to aid with the vacancy resulting from the retirement of Ken Rice.
- The One-Stop is taking part in the regional transportation plan headed by the South Jersey Transportation Authority.
  - The Transportation Authority is looking for input from partners involved in the workforce population.
- The First Amendment Auditors will provide online training for ALL staff on public videotaping, which is legal in all public areas only, between January/February 2025.
  - The Director of Building and Operations will conduct a First Amendment Audit to decide placement of signs to go up.

**Youth One-Stop Update** – Jyi Peterson, Supervisor, WFNJ, Youth & Learning Link  
Frank Cirii provided the following update:

- Youth One-Stop Orientation: October - 23 attended.



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**Board of Social Services (BSS) Update** – Salama McFarland, CC Board of Social Services

Salama was absent from the meeting but provided the following report:

OCT 2024 TOTALS	EPDT'S COMPLETED	CSA'S COMPLETED	EMPLOYABLE ACTIVITY REFERRALS	UNEMPLOYABLE REFERRALS OR EXEMPTIONS	G-JOB SCHEDULED	NEW EMPLOYED (CM SUPPORT)
MONTHLY SUB-TOTAL	GA - 130	GA - 84	GA - 72	GA - 50	REPORTED - 39	GA -
MONTHLY SUB-TOTAL	TANF - 17	TANF - 53	TANF - 135	TANF - 26	STAYED - 23	TANF - 21
MONTHLY SUB-TOTAL	SNAP - 2	SNAP -	SNAP -	SNAP - 1		SNAP -
MONTHLY TOTAL	149	137	207	77	135	21

**NJDOL/Division of Vocational Rehabilitation Services (DVRS) Update** – Jeffery Deitz, Manager

- Staff Update:
  - The DVRS is moving ahead with second interviews for the open Director’s position.
  - They are currently looking for two counselors, two clerks and one rehabilitation aide.
- Project Search Status:
  - 33 Students this year. The program is open to adults and students.
- Update on Veterans Haven/Camden County Re-Entry Group
  - The program is steady. Clients are concerned about losing their benefits. Counseling is helping to reassure the Veterans that they can obtain employment and keep their benefits.

**NJ DOL/Employment Services (ES) Updates** – Kristi Connors, Employment Services Manager

- ES will be down five staff members at the end of the month: three interviewers, a counselor trainee, and an interviewer aide.
- In development is a new One Stop video for each county by the marketing group, Marketsmith. It will play in the lobby and be posted on the website. A QR code will be available on the last slide to provide additional information of services and contact information.
- ES has transitioned from Simply Sign (Virtual Service Requests) from using Teams to Simply Gov. Most departments in the State are using Simply Gov with unlimited access.
- The One Stop Directory has been updated.
- **ES NUMBERS**
  - See attached charts



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**NJ DOL/Unemployment Insurance (UI) Updates**

Updates were provided by Kristi Connors in Steve Buscher's absence

o **See attached charts**

- Kristi shared, the zip code 99999, will be used for clients that do not have a permanent residence during the onboarding procedure.

**Business Services and Outreach Team (BSOT) Updates** – Bob Weil, Treasurer

There was no update for the committee. The October meeting was canceled due to a conflict in the Chair's schedule. Next meeting is scheduled for November 21, 2024 at 2:00p.m. via Zoom.

**Lockheed Martin Update** – Bob Regensberger

- The Camden operations are working exceedingly well.
- Lockheed has open requisitions for new hire engineers and computer program professionals.

**Regional Updates/Workforce Development Board Updates** – Jeffrey S. Swartz, Executive Director

- The WDB continues to promote the ACE Spark Internship Program at outreach events.
- The GSETA Conference held Oct 23-24, 2024, at the Ocean Resort in Atlantic City was successful with well over 700 attendees. There are a number of added training webinars offered through the GSETA website available including Wellness Wednesdays. Please make available to your staff.
- The SETC and DOL are asking all of our counselors to co-enroll clients in WIOA and WFNJ.
- The next Operations Committee meeting will take place on Friday, December 13, 2024, at 9:00a.m. via Zoom.
- The next Quarterly Board Meeting will be in person at Camden County College/Blackwood Campus in Roosevelt Hall/Room 102 on Wednesday, December 18, 2024 at 8:30a.m. Breakfast will be served. We will be sharing a success story from the One Stop. The meeting will be a positivity event. Please RSVP as soon as possible. A quorum is needed to complete business matters.

**Adjournment**

A motion to adjourn was made by Frank Cirii and seconded by Bob Weil. The meeting adjourned at 10:29a.m.

Submitted by: Michelle Rohan, Committee Coordinator

FY 2025

# Camden One-Stop Customer Check-in

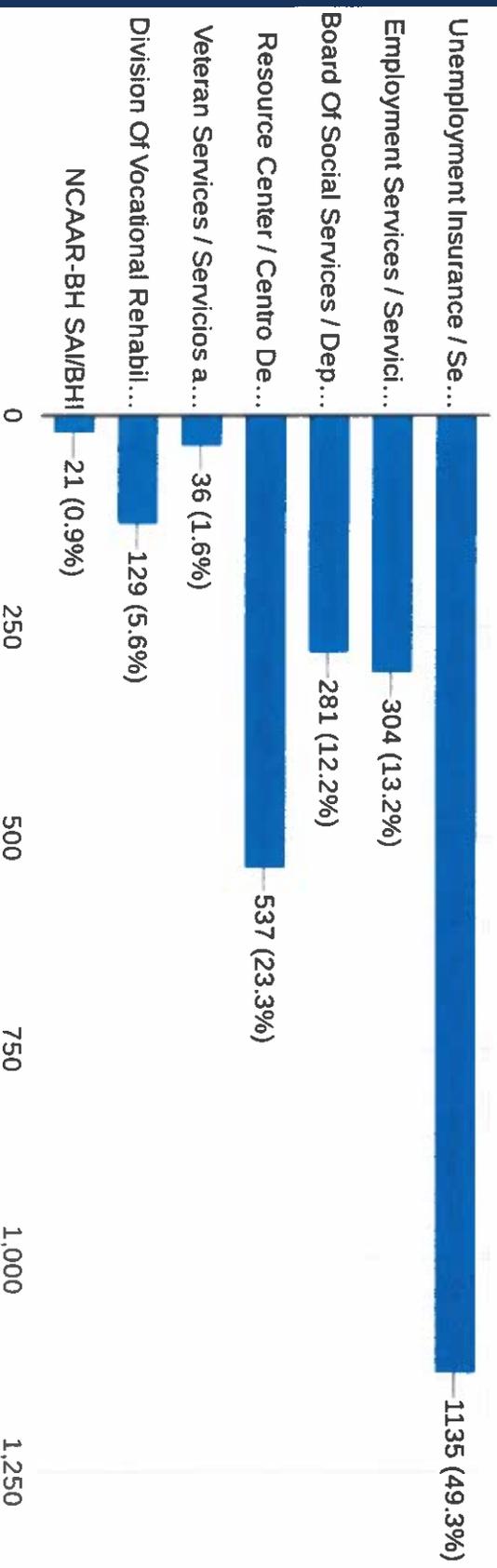
November 2024

2303 Services Provided

Average of 128 Customers Served per Day

# 49% of Total Customer Check-ins Were for UI \*

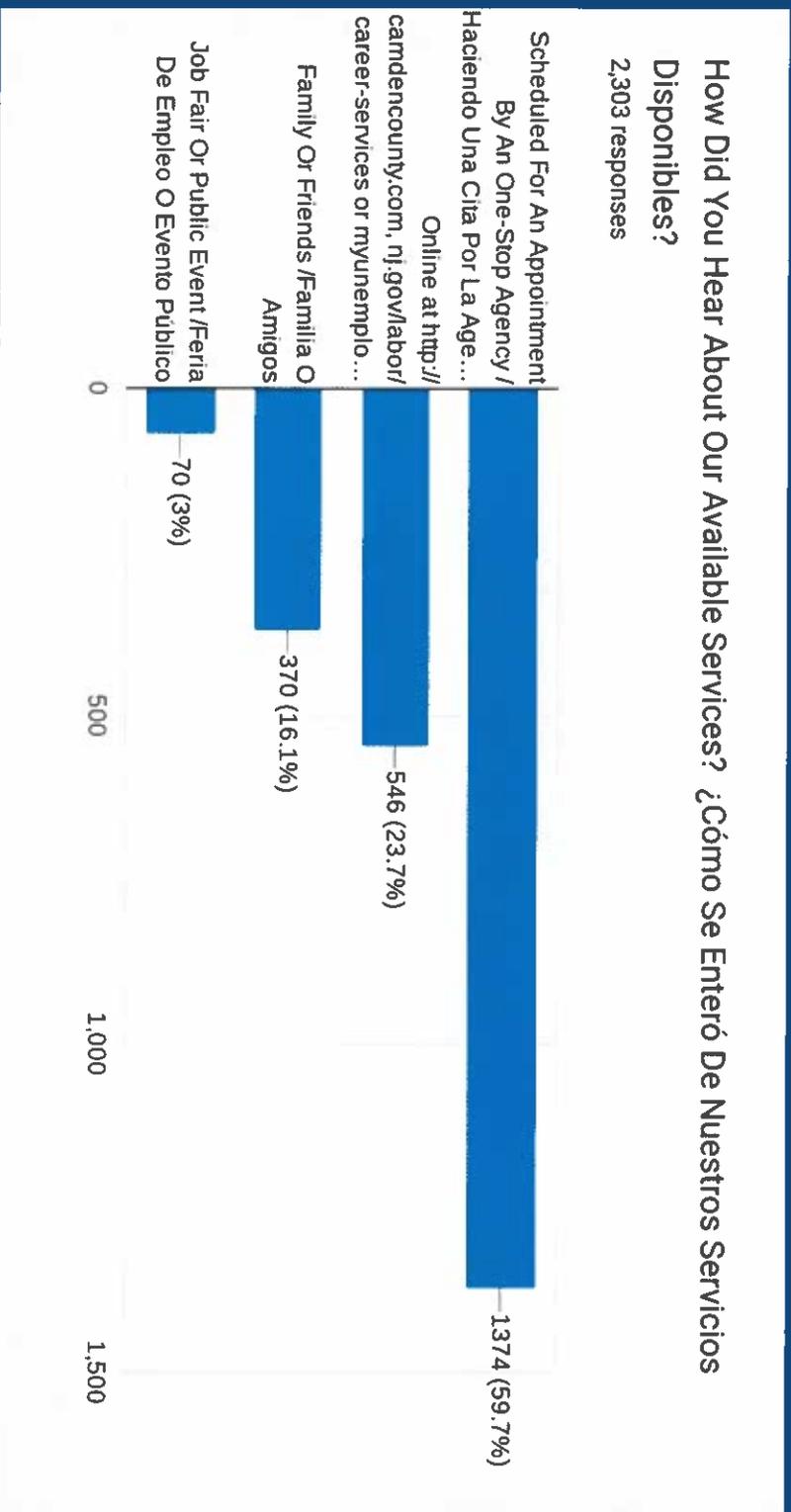
Choose Your Service Provider / Elija Su Proveedor De Servicios  
2,303 responses



\*Totals can equal more than 100% because multiple responses can be chosen

# Why Customers Came into the One Stop \*60% Had Appts \*28% Website Info \*16% Family/Friends\*

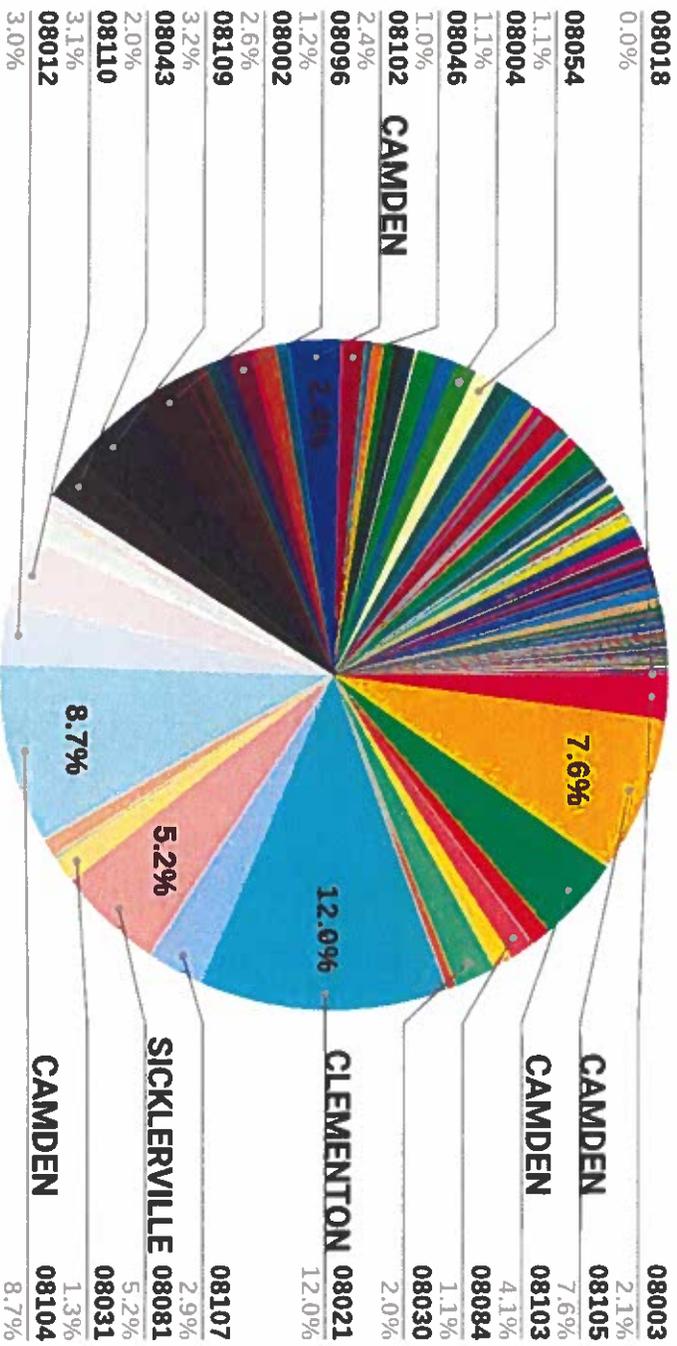
How Did You Hear About Our Available Services? ¿Cómo Se Enteró De Nuestros Servicios Disponibles?  
2,303 responses



\*Totals can equal more than 100% because multiple responses can be chosen

**TOP ZIP CODES OF 2303 CUSTOMERS SERVED  
 CAMDEN - 22.8% / 525 CLEMENTON/SICKLERVILLE - 17.2% / 396**

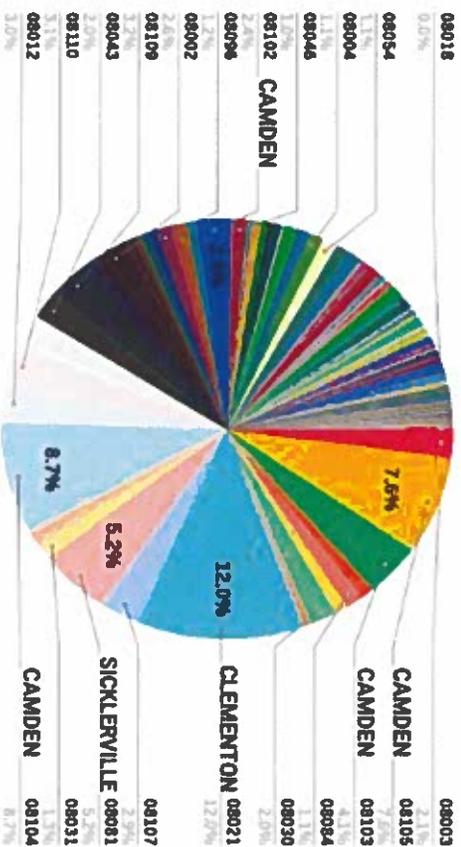
**ZIP CODES OF CAMDEN ONE-STOP ONSITE CUSTOMERS  
 NOVEMBER 2024**



# CAMDEN COUNTY ONE-STOP TOTAL ONSITE CUSTOMERS AND ZIP CODES NOVEMBER 2024 COMPARED TO NOVEMBER 2023

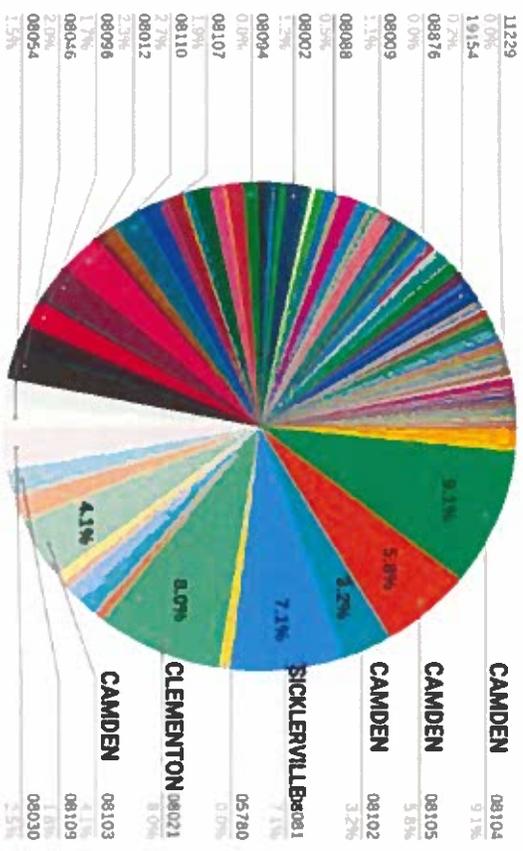
**NOVEMBER 2024-TOTAL CUSTOMERS-2303**  
**CAMDEN - 22.8% / 525**  
**CLEMENTON/SICKLERVILLE - 17.2% / 396**

**ZIP CODES OF CAMDEN ONE-STOP ONSITE CUSTOMERS  
NOVEMBER 2024**



**NOVEMBER 2023-TOTAL CUSTOMERS-2588**  
**CAMDEN - 22.2% / 575**  
**CLEMENTON/SICKLERVILLE - 15.1% / 390**

**ZIP CODES OF CAMDEN ONE-STOP ONSITE CUSTOMERS-NOVEMBER 2023**



FY 2025

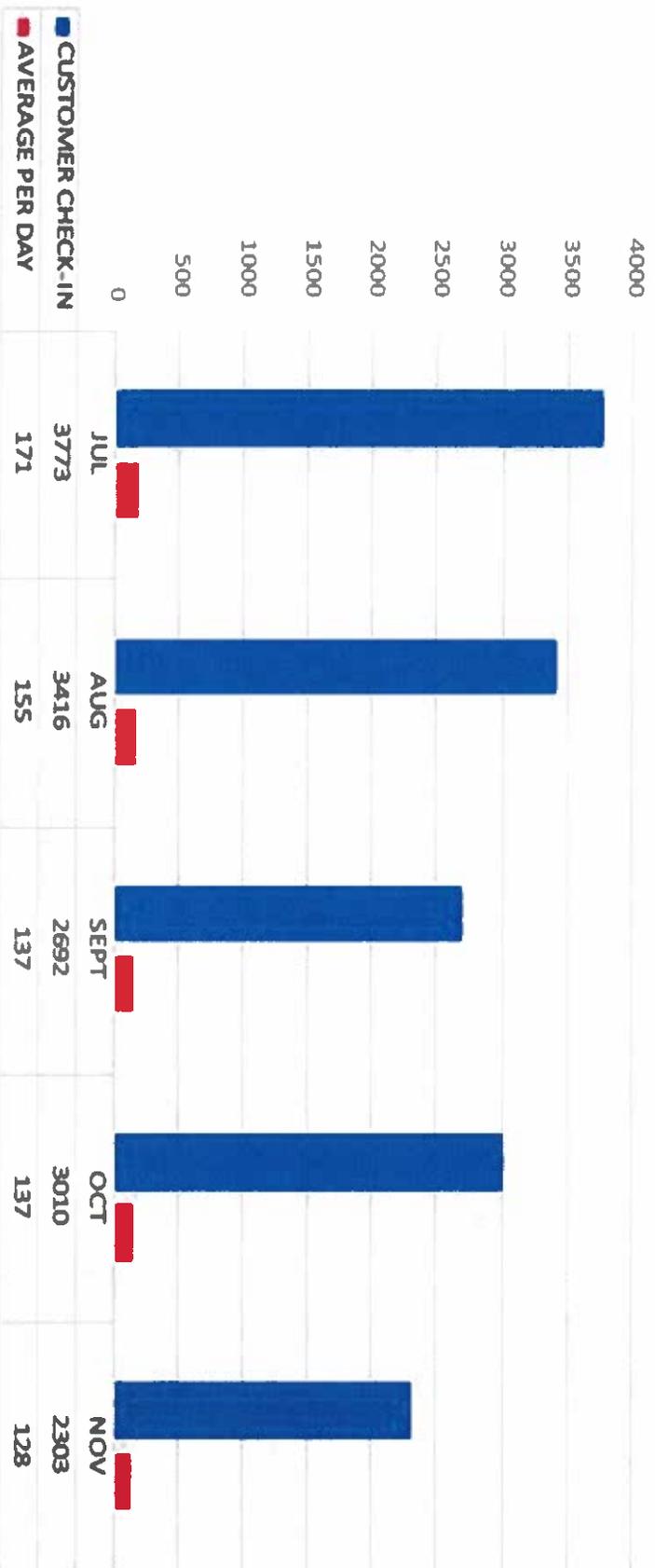
Camden One-Stop Customer  
Check-in Monthly Totals  
and Daily Averages

YTD November 2024

15,194 Services Provided

Average of 146 Customers Served per Day

## FY 2025 CAMDEN COUNTY ONE-STOP CUSTOMER CHECK-IN MONTHLY TOTALS AND AVERAGES



KOC-NIDOL

NJDOL-KQC

**FY 2025 Year to Date Through November 2024**  
**15,194 Customers Were Provided Services**  
**Average of 146 Customers Served Per Day**

<b>FY 2025 CAMDEN COUNTY</b>							<b>TOT.YTD</b>	<b>AVG</b>
<b>ONE-STOP CUSTOMER CHECK-IN</b>								
	<b>JUL</b>	<b>AUG</b>	<b>SEPT</b>	<b>OCT</b>	<b>NOV</b>			
<b>CUSTOMER CHECK-IN</b>	3773	3416	2692	3010	2303	15194	3038.8	
<b>AVERAGE PER DAY</b>	171	155	137	137	128		145.6	



FY 2025  
Camden NJDOL  
Employment Services  
and Unemployment



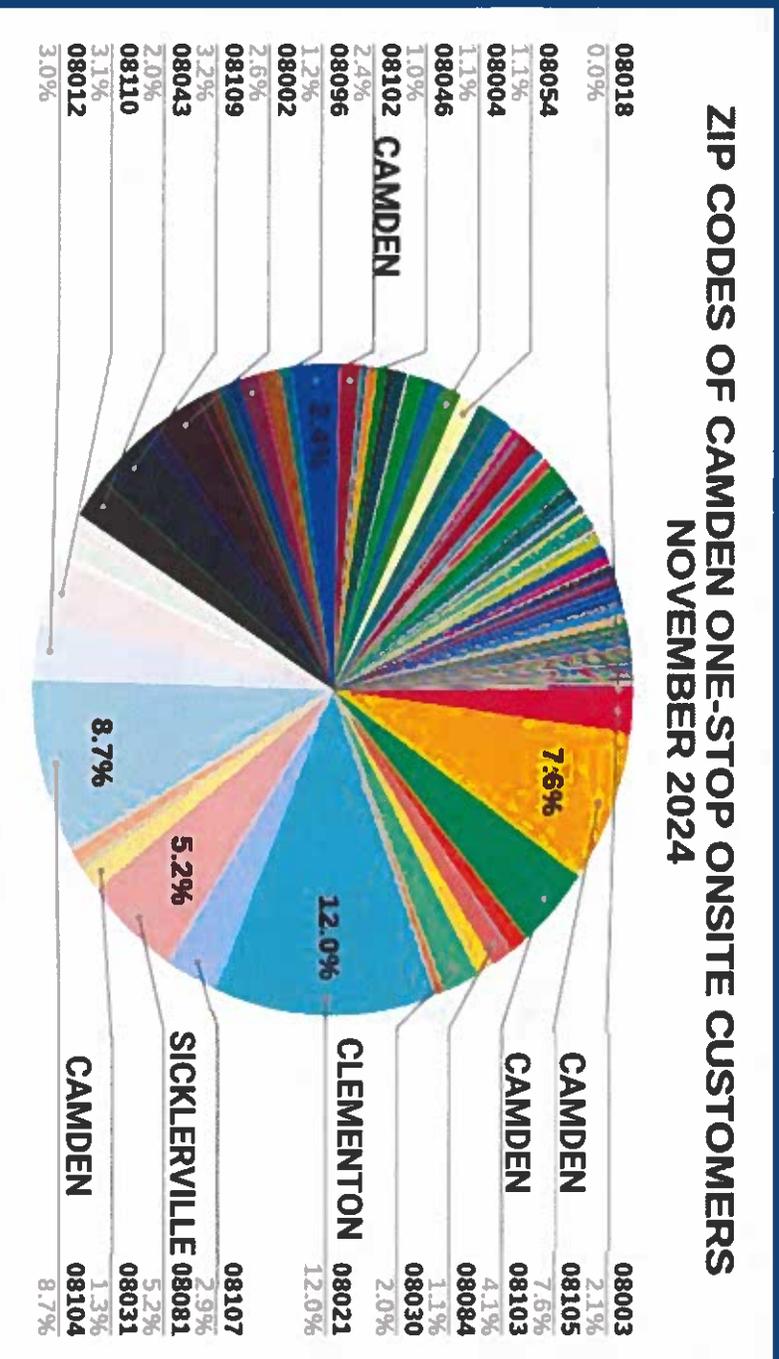
November 2024  
Statistics, Charts & FY 2024 Comparisons



# CAMDEN COUNTY ONE-STOP NJDOL ES ONSITE CUSTOMERS ZIP CODES

TOTAL CUSTOMERS SERVED - 118

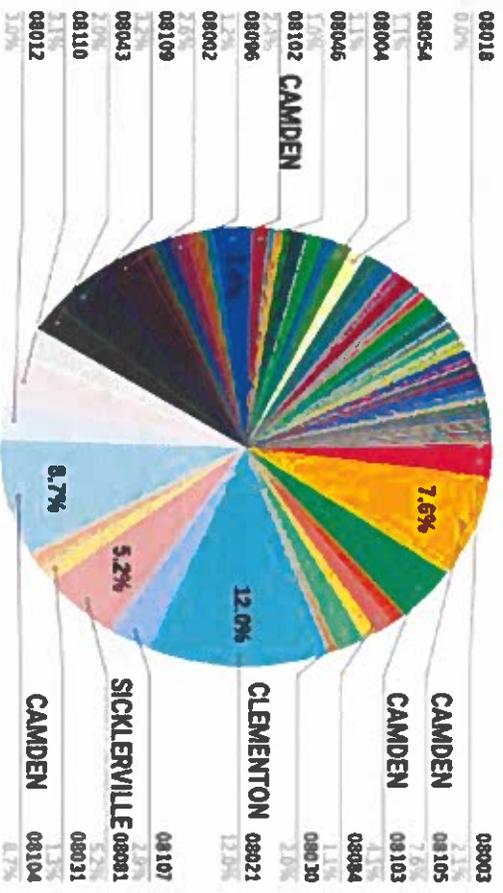
CAMDEN - 22.8% / 27    SICKLERVILLE & CLEMENTON - 17.2% / 20



# CAMDEN COUNTY ONE-STOP NJDOL ES ONSITE CUSTOMERS ZIP CODES

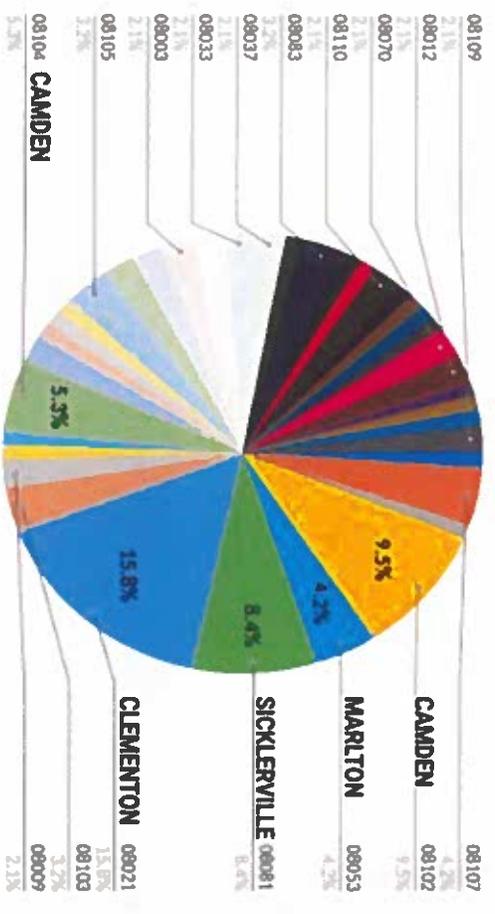
**NOVEMBER 2024 - TOTAL CUSTOMERS - 118**  
**CAMDEN - 22.8% / 27**  
**CLEMENTON & SICKLERVILLE - 17.2% / 20**

**ZIP CODES OF CAMDEN ONE-STOP ONSITE CUSTOMERS**  
 NOVEMBER 2024



**NOVEMBER 2023 - TOTAL CUSTOMERS - 95**  
**CAMDEN - 21.2% / 20**  
**CLEMENTON & SICKLERVILLE -24.2% / 23**

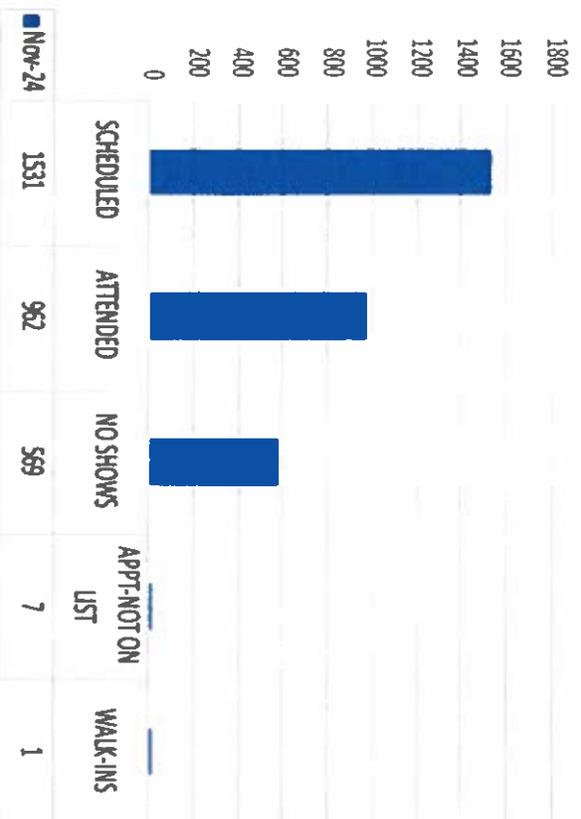
**ZIP CODES OF CAMDEN ONE-STOP NJOL ES ONSITE CUSTOMERS**  
 NOVEMBER 2023



## CAMDEN ONE-STOP ONSITE UI CUSTOMERS

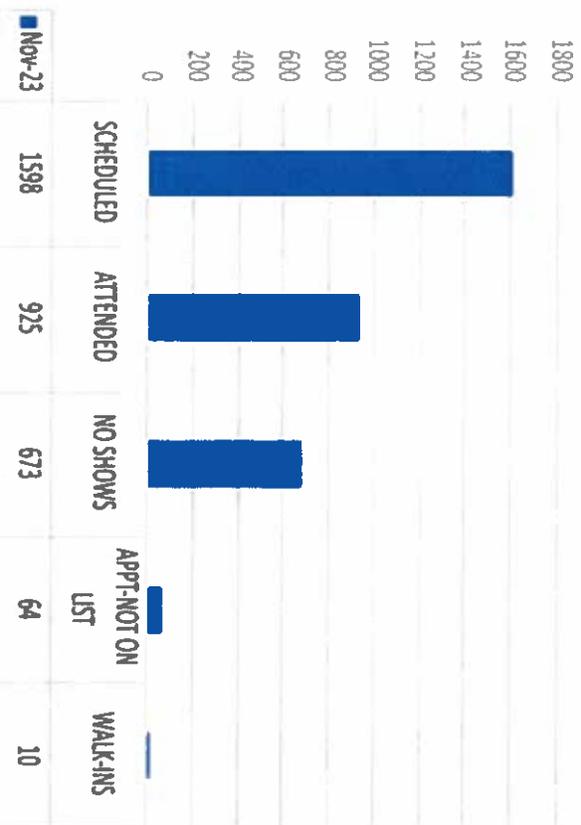
**NOVEMBER 2024-63% SHOW RATE  
TOTAL CUSTOMERS SERVED - 1531**

### FY 2025 UI IN-PERSON APPOINTMENTS



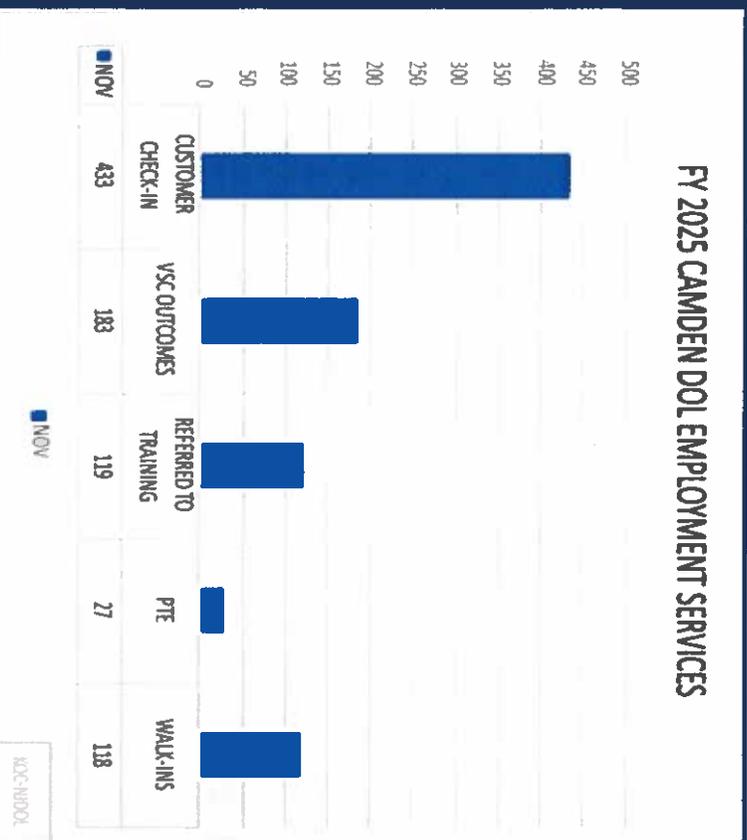
**NOVEMBER 2023-58% SHOW RATE  
TOTAL CUSTOMERS SERVED - 925**

### FY 2024 UI IN-PERSON APPOINTMENTS

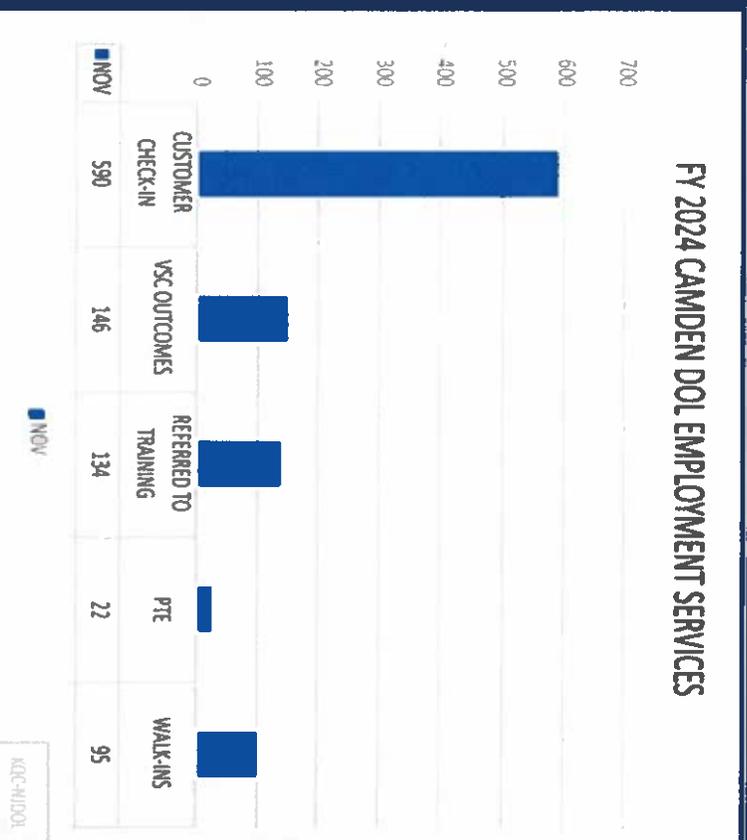


# CAMDEN COUNTY ONE-STOP NJDOL ES HYBRID SERVICES

**NOVEMBER 2024 - 433 ES SERVICES DELIVERED**  
 73% VIRTUALLY / 27% IN PERSON



**NOVEMBER 2023-590 ES SERVICES DELIVERED**  
 84% VIRTUALLY / 16% IN PERSON



**FY 2025 NJDOL UI TOTALS YTD - NOVEMBER 2024**  
**ONSITE CUSTOMERS SERVED - 5345**  
**AVERAGE CUSTOMERS PER MONTH - 1069**  
**AVERAGE SHOW RATE - 57%**

**FY 2024 UI IN-PERSON APPOINTMENTS**

